





Explosives Mishap/Hazard Reporting

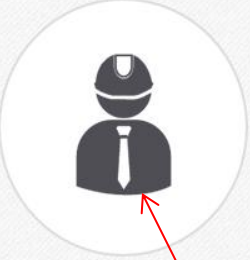
Aviation Safety Programs Directorate
Code 13 Weapons Systems
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(757) 444-3520 x 7843

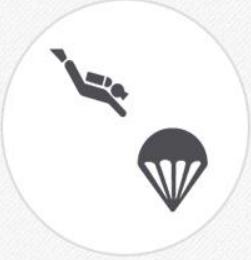
WESS Landing Page


Web Enabled Safety System (WESS) 


 Result Filters  Interactive Charts




Mishap/Hazard Reporting
Enter and edit safety mishaps and hazards. Conduct injury verification of mishap data.


Dive/Jump
Manage dive logs and jump manifests. Ensure qualifications and training are maintained.


SMART Mishap Search
Ad-hoc search and analysis of safety mishap data. Export mishap data in multiple formats.


Jasper Reports
Run formatted print-ready mishap reports. Export report data in multiple formats.

Select Mishap/Hazard Reporting.



Note: The slides below are for Afloat reporting only.

Initial Notification (Class A/B Only) ▾

Mishap Reporting

Hazard Reporting

Diving

All Other Mishap Types

Narrative

Consolidated (2)

Draft (100)

Edit Submitted (20)

Endorsements (4)

Hazard (2)

Misrec/Hazrec (2)

Rejected by QA (3)

Rejected by Routing Chain (1)

1418244018392

2014-12-10

sean-test-new-1

Select Afloat and hover your cursor over Mishap Reporting. A new mishap type box will appear and select "All Other Mishap Types."

Afloat Mishap Event

General Info Report Actions Save Validate Home

General Information

Involved Vessels

Involved Properties

Involved Personnel

Factors

Recommendations

General Info

This is the starting point for entering the mishap.

Please complete all relevant General Information fields (including Point of Contact, Location, Authorized Drafters, and Environment if applicable) and proceed to the Involved Commands section.

General

Select Mishap Type

Select...

EXPLOSIVES/WEAPONS/ORDNANCE

UIC of Command

Was DoD Property?

Yes No

Was Non-DoD Property?

Yes No

Date of Mishap

Time of Mishap

Local Serial Number

Brief Narrative (1 or 2 sentence description of the event that does not contain names or PII)

Was environment a factor?

Yes No Unknown

Was alcohol a factor?

Mishap Types

(Select all that apply)

☐ ALLISION

☐ COLLISION WITH CRAFT (AFLOAT ONLY)

☐ COMMAND SPONSORED/ON DUTY REC EVENT

☐ DECK SEAMANSHIP

☐ ELECTRICAL - SHOCKS/BURNS

☒ EXPLOSIVES/WEAPONS/ORDNANCE

☐ FIRE - ALL TYPES

☐ FLOODING (AFLOAT ONLY)

☐ GROUNDING

☐ HAZARDOUS MATERIAL/CHEMTOX EXPOSURE

☐ INDUSTRIAL/OCCUPATIONAL - ANY

A MISHAP INVOLVING THE INTENTIONAL OR UNINTENTIONAL FUNCTIONING OF ROCKETS, MISSILES, GUN AMMUNITION, SMALL ARMS, LANDING FORCE AMMUNITION, TORPEDOES, BOMBS, MINES, DEPTH CHARGES, PROJECTOR CHARGES, PYROTECHNICS, DEMOLITION MATERIAL, BULK EXPLOSIVES, CARTRIDGES AND CARTRIDGE ACTIVATED DEVICES. IN ADDITION TO ACTUATION OF ANY OF THE ABOVE, MISHAPS CAN OCCUR DURING INSTANCES WHERE THE DEVICE DID NOT

Close

Hit the “Select” button and select “Explosives/Weapons/Ordnance” from the options listed in box and hit “Close.”

Afloat Mishap Event

General Info ▼Report Actions ▼SaveValidateHome

General Information

Involved Vessels

Involved Properties

Involved Personnel

Factors

Recommendations

General Info

This is the starting point for entering the mishap.

Please complete all relevant General Information fields (including Point of Contact, Location, Authorized Drafters, and Environment if applicable) and proceed to the Involved Commands section.

General Information

Select Mishap Type(s):

Select...

• EXPLOSIVES/WEAPONS/ORDNANCE

UIC of Command Submitting Report:

Was DoD Property Damaged:

☐ Yes ☐ No

Was Non-DoD Property Damaged

☐ Yes ☐ No

Date of Mishap (yyyy-mm-dd)

Time of Mishap (Local Time)

Local Serial Number (For personal serialization)

Brief Narrative (1 or 2 sentence description of the event that does not contain names or PII)

Was environment a factor?

☐ Yes ☐ No ☐ Unknown

Was alcohol a factor?

☐ Yes ☐ No ☐ Unknown

Mishap Narrative - Please do not enter PII (Personally Identifiable Information), names, SSNs, unit names, etc. This narrative should answer the questions who, what, when, where, why and how?

Classified Supplement Submitted?

☐ Yes ☐ No ☐ Unknown

Area of Responsibility (Option for class C/D mishap)

Was high risk training involved?

☐ Yes ☐ No

Explosive Mishap Type

Type of Explosive System

Explosives Material Disposition Narrative

If explosives or Ordnance involved complete these sections.

Enter all pertinent information, for each one of the pages listed in blue.

Afloat Mishap Event

General Info ▼Report Actions ▼SaveValidateHome

General Information

Involved Vessels

Involved Properties

Involved Personnel

Factors

Recommendations

General Info

This is the starting point for entering the mishap.

Please complete all relevant General Information fields (including Point of Contact, Location, Authorized Drafters, and Environment if applicable) and proceed to the Involved Commands section.

Authorized Drafters

Additional Commands

Begin typing to search Additional Commands by UIC, Name or Squadron

Community of Interest (COI)

Show Filters

☐ AS

☐ CG CLASS SHIPS

☐ CVN-68 Class Ships

☐ DDG CLASS SHIPS

☐ DSRV

☐ FFG CLASS SHIPS

☐ LCC CLASS SHIPS

☐ LCS CLASS SHIPS

☐ LHA CLASS SHIPS

☐ LHD CLASS SHIPS

☐ LPD 17 CLASS SHIPS

☐ LPD 4 CLASS SHIPS

☐ LSD 41 CLASS SHIPS

☐ LSD 49 CLASS SHIPS

☐ MCM CLASS SHIPS

☐ PC CLASS SHIPS

☐ SSBN CLASS SUBMARINES

☐ ALL GULFSTREAM AIRCRAFT ACTIVITIES

☐ ALL HARRIER AIRCRAFT ACTIVITIES

☐ ALL HAWKEYE AND GREYHOUND AIRCRAFT ACTIVITIES

☐ ALL HELICOPTER NVD ACTIVITIES

☐ ALL HERCULES AIRCRAFT ACTIVITIES

☐ ALL HORNET AIRCRAFT ACTIVITIES

☐ ALL HUEY AND COBRA HELICOPTER ACTIVITIES

☐ ALL JET RANGER AIRCRAFT ACTIVITIES

☐ ALL MENTOR AIRCRAFT ACTIVITIES

☐ ALL MERCURY AIRCRAFT ACTIVITIES

☐ ALL MULTI-ENGINE AND TRAINING AIRCRAFT ACTIVITIES

☐ ALL NAVMARCORP AIR STATION ACTIVITIES

☐ ALL NAVY FLYING CLUB ACTIVITIES

☐ ALL ORION AIRCRAFT ACTIVITIES

☐ ALL OSPREY ACTIVITIES

☐ ALL PROWLER AIRCRAFT ACTIVITIES

☐ ALL ROTARY WING AIRCRAFT ACTIVITIES

Further down same page as previous slide. List any authorized drafters. Start typing last name of drafter and a drop –down will appear with a list of name choices.

Afloat Mishap Event

Involved Vessels ▾Report Actions ▾SaveValidateHome

General Information

Involved Vessels

Involved Properties

Involved Personnel

Factors

Recommendations

Involved Vessels

Please complete all Involved Vessel fields and proceed to the next page. If the mishap involves a property, proceed to the Involved Properties section - otherwise proceed to the Involved Personnel section.

To add a new Involved Vessel click the "Involved Vessels" drop down and select "Add Vessel".

Please enter all commands involved in the mishaps. Mishaps may require more than one Involved Command.

Involved Vessel 1

UIC Contributing To/Experiencing Loss from the Mishap:

Vessel Type:

Status of Ship, Sub, or Small Craft:

Date Left Home Port (US Naval Only) (Optional):

Date of Last Underway (US Naval Only) (Optional):

Ship Evolution at Time of Mishap (US Naval Only):

Name of Exercise at Time of Mishap (US Naval Only):

Operational Contingency (US Naval Only, Optional for class C/D Mishaps):

Command Fleet Readiness Training Program (FRTP) (US Naval Only):

Add Vessel

Vessel 1

List any involved vessels. To add an involved vessel, click “Add Vessel” and fill out all applicable information.

Afloat Mishap Event

Involved Property ▾Report Actions ▾SaveValidateHome

General Information

Involved Vessels

Involved Properties

Involved Personnel

Factors

Recommendations

Involved Properties

Please complete all Involved Properties fields and proceed to the next page. If the mishap involves a person, proceed to the involved Personnel section - otherwise proceed to the Factors section.

To add a new Involved Property click the "Involved Property" drop down and select "Add Property".

Property 1

Involved Vessel:

Property Damaged?
☐ Yes ☐ No

Government Property?
☐ Yes ☐ No

Description

Equipment ID Code (EIC) (e.g. type "door" to search all doors)

Material Custodian Unit Code: (UIC/RUC/MCC of the unit owning the property/equipment damaged in the mishap)

Area

Compartment Number (Optional):

Add Property

Property 1

List any involved property. To add an involved property, click “Add Property” and fill out all applicable information.

Afloat Mishap Event

Involved Personnel ▾Report Actions ▾SaveValidateHome

General Information

Involved Vessels

Involved Properties

Involved Personnel

Factors

Recommendations

Involved Personnel

Please complete all Involved Personnel fields and proceed to the Factors section.

To add a new Involved Person click the "Involved Personnel" drop down and select "Add Person".

Person 1

Gender:
☐ Male ☐ Female

First Name:

Last Name:

Middle Initial:

SSN:

Age:

Involved Vessel:

Duty Status (Tier-1)

Area

What was the person doing at the time of mishap?

Compartment Number (Optional):

Branch of Service:

Injury Classification:

Experience (Years):

Experience (Months):

Involved Personnel ▾

Add Person

Person 1

Fill out all Involved Personnel information. To add additional personnel Click "Add Person" under Involved Personnel drop down.

Afloat Mishap Event

Factors ▼Report Actions ▼SaveValidateHome

General Information

Involved Vessels

Involved Properties

Involved Personnel

Factors

Recommendations

Factors

This page is to identify the causal factors of a mishap. Identifying the factors that lead up to a mishap is crucial in mishap prevention. A mishap must have at least **one** factor.

Please complete all Factor fields and proceed to the Recommendations section if necessary. If no recommendation is necessary, please Validate and Release the report.

To add a new Factor click the "Factors" drop down and select "Add Factor".

Factor 1

Factor Type:
☒ Human ☐ Material

Factor:
PROCEDURE NOT FOLLOW ▼

RAC:
▼ ⓘ

Statement: (Brief statement re-stating factor - i.e. personnel did not follow SOP)

Analysis: (Provide a complete explanation of the chosen factor)

Please select the person(s) this factor applies to:

☒ Person 1

Preconditions

These are factors in a mishap if active and/or latent preconditions such as: conditions of the operators, environmental or personnel factors affect practices, conditions or actions of individuals and result in human error or an unsafe situation.

Code	Description
▼	Add

Supervisory

Is a factor in a mishap if the methods, decisions or policies of the supervisory chain of command directly affect practices, conditions, or actions of individual and result in human error or an unsafe situation.

Code	Description
▼	Add

Organizational

Are factors in a mishap if the communications, actions, omissions, or policies of upper-level management directly or indirectly affect supervisory practices, conditions, or actions of the operator(s) and result in system failure, human error, or an unsafe situation.

Code	Description
▼	Add

When filling in preconditions, supervisory, and organizational factors, select factors which best fit the scenario, then click the blue “add” radio button.

[General Information](#)[Involved Vessels](#)[Involved Properties](#)[Involved Personnel](#)[Factors](#)[Recommendations](#)

Recommendations

Please complete all Recommendation fields and validate and release the report.

To add a new Recommendation click the "Recommendations" drop down and select "Add Recommendation".

Recommendation 1

Statement:

Remarks:

Status:

Please select the factor(s) this recommendation applies to:

☒ Factor 1

View PDF

Release

Delete

After saving a copy of the PDF for your files, Click on “Release” to send the report to the Naval Safety Center.



Note: The slides below are for Shore/Ground reporting only.

SPARC

Afloat

Shore/Ground

Motor Vehicle

DJRS

Search/Edit

Home

Draft (39)

Edit Submitted (1)

Initial Notification (Class A/B Only)

Mishap Reporting

Hazard Reporting

Cargo Air Drop

Parachuting (On-Duty)

Diving

Explosive (On-Duty)

Helo Rope Suspension Technique

Off-Road Vehicles (Off-Duty)

Tactical Vehicle in Operation

PMV/GMV in Operation

All Other Mishap Types

Brief Narrative

looking for sea state -kvp

test-renee-sean

TEST_SEAN

Testing. Two other dive hazards showed up under Draft and not Hazard.

Testing truncate behavior for Dive Hazard.

Flux capacitor fell out of the DeLorean

1431025306759		
1431005653426		
1430767193187		
1430767083740		
1429017607357		
1427739620841		
1427377399360	2015-03-26	
1426860687944	2015-03-02	
1425911257645	2015-03-09	Diver suffered Arterial Gas Embolism (AGE)
1424789089715	2015-02-24	TEST
1422280848315	2015-01-05	TEST HAZARD REPORT ELECTRICAL SHOCK DUE TO STANDING WATER AROUND RECEPTACLE
1421417355774	2015-01-16	test
1421076640191	2015-01-12	addnl-cncls-DELETE
1421075079909	2015-01-12	test-cois
1420809974361	2015-01-09	
1420727757573	2015-01-08	
1418909924050	2014-12-18	test
1418734814065	2014-12-01	Shoe left on ladder between decks
1418671177309	2014-12-01	Should not cross electrical lines with refueling lines.
1418310742426	2014-12-10	test-hd-sean-01

<https://wessbetaas7.safetycenter.navy.mil/outpost-web/#/>

Select Shore/Ground and hover your cursor over Mishap Reporting. A new mishap type box will appear and select “Explosive (On-Duty).”

Mishap Types
(Select all that apply)

ACTION)

- ☐ COMMAND SPONSORED/ON DUTY REC EVENT
- ☐ DECK SEAMANSHIP
- ☐ DIVING (ON DUTY)
- ☐ DROWNING
- ☐ ELECTRICAL - SHOCKS/BURNS
- ☒ EXPLOSIVES/WEAPONS/ORDNANCE
- ☐ FIRE - ALL TYPES
- ☐ FORMAL TRAINING (WITH A CIN/CID)

FOR MATERIAL PROPERTY: A MATERIAL CASUALTY RESULTING DIRECTLY FROM ELECTRICAL SHORTS, ARCING, SPARKING OR A FIREBALL, INCLUDING LIGHTNING, WHEN THE OCCURRENCE IS INSTANTANEOUS. FOR PERSONNEL INJURY, THIS INCLUDES ANY CASUALTY REQUIRING MEDICAL TREATMENT AS A RESULT OF THE PASSAGE OF ELECTRICAL CURRENT THROUGH THE HUMAN BODY OR THE BURNING, SINGEING OR FLASH BURNING OF ANY PART OF THE HUMAN BODY

**Due to ongoing maintenance these mishap types require reports to be filled out and submitted in the classic WESS portion of the reporting system. As maintenance is completed in the near future, these mishap types will become available in this module.*

[Go Classic](#) [Continue](#)

Hit the “Select” button and select “Explosives/Weapons/Ordnance” from the options listed in box and hit “Continue.”

Shore/Ground Mishap Event

General Info ▾Report Actions ▾SaveValidateHome

General Information

Involved Commands

Involved Properties

Involved Personnel

Factors

Recommendations

General Info

This is the starting point for entering the mishap.

Please complete all relevant General Information fields (including Point of Contact, Location, Authorized Drafters, and Environment if applicable) and proceed to the Involved Commands section.

General Information

Select Mishap Type(s):

Select...

- EXPLOSIVES/WEAPONS/ORDNANCE

UIC of Command Submitting Report:

Was DoD Property Damaged:

☐ Yes ☐ No

Was Non-DoD Property Damaged

☐ Yes ☐ No

Date of Mishap (yyyy-mm-dd)

Time of Mishap (Local Time)

Local Serial Number (For personal serialization)

Brief Narrative (1 or 2 sentence description of the event that does not contain names or PII)

Was environment a factor?

☐ Yes ☐ No ☐ Unknown

Was alcohol a factor?

☐ Yes ☐ No

Mishap Narrative - Please do not enter PII (Personally Identifiable Information), names, SSNs, unit names, etc. This narrative should answer the questions who, what, when, where, why and how?

Classified Supplement Submitted?

☐ Yes ☐ No ☐ Unknown

Area of Responsibility (Option for class C/D mishap)

Was high risk training involved?

☐ Yes ☐ No

Explosive Mishap Type

Type of Explosive System

Explosives Material Disposition Narrative

If explosives or Ordnance involved complete these sections.

Enter all pertinent information, for each one of the pages listed in blue.

Shore/Ground Mishap Event

General Info ▾Report Actions ▾SaveValidateHome

General Information

Involved Commands

Involved Properties

Involved Personnel

Factors

Recommendations

General Info

This is the starting point for entering the mishap.

Please complete all relevant General Information fields (including Point of Contact, Location, Authorized Drafters, and Environment if applicable) and proceed to the Involved Commands section.

Authorized Drafters

Additional Commands

Begin typing to search Additional Commands by UIC, Name or Squadron

Community of Interest (COI)

Show Filters

☐ AS
☐ CG CLASS SHIPS
☐ CVN-68 Class Ships
☐ DDG CLASS SHIPS
☐ DSRV
☐ FFG CLASS SHIPS
☐ LCC CLASS SHIPS
☐ LCS CLASS SHIPS
☐ LHA CLASS SHIPS
☐ LHD CLASS SHIPS
☐ LPD 17 CLASS SHIPS
☐ LPD 4 CLASS SHIPS
☐ LSD 41 CLASS SHIPS
☐ LSD 49 CLASS SHIPS

☐ ALL HARRIER AIRCRAFT ACTIVITIES
☐ ALL HAWKEYE AND GREYHOUND AIRCRAFT ACTIVITIES
☐ ALL HELICOPTER NVD ACTIVITIES
☐ ALL HERCULES AIRCRAFT ACTIVITIES
☐ ALL HORNET AIRCRAFT ACTIVITIES
☐ ALL HUEY AND COBRA HELICOPTER ACTIVITIES
☐ ALL JET RANGER AIRCRAFT ACTIVITIES
☐ ALL MENTOR AIRCRAFT ACTIVITIES
☐ ALL MERCURY AIRCRAFT ACTIVITIES
☐ ALL MULTI-ENGINE AND TRAINING AIRCRAFT ACTIVITIES
☐ ALL NAVMARCORP AIR STATION ACTIVITIES
☐ ALL NAVY DIVING COMMANDS
☐ ALL NAVY FLYING CLUB ACTIVITIES
☐ ALL ORION AIRCRAFT ACTIVITIES

Further down same page as previous slide. List any authorized drafters. Start typing last name of drafter and a drop -down will appear with a list of name choices.

Shore/Ground Mishap Event

Involved Commands ▾Report Actions ▾SaveValidateHome

General Information

Involved Commands

Involved Properties

Involved Personnel

Factors

Recommendations

Involved Commands

Please complete all Involved Command fields and proceed to the next page. If the mishap involves a property, proceed to the Involved Properties section - otherwise proceed to the Involved Personnel section.

To add a new Involved Command click the "Involved Commands" drop down and select "Add Command".

Please enter all commands involved in the mishaps. Mishaps may require more than one Involved Command.

Involved Command 1

UIC Contributing To/Experiencing Loss from the Mishap:

Is Involved Command a Naval Vessel or a Small Craft?
☐ Yes ☐ No

Was command involved in explosive ordnance operation:
☒ Yes ☐ No

Ordnance Unit Evolution:

Operational Contingency (US Naval Only, Optional for class C/D Mishaps):

List any involved commands. To add an involved command, click “Add Command” and fill out all applicable information. Any command listed as involved will be able to see the full version of the report.

Shore/Ground Mishap EventInvolved Commands ▼Report Actions ▼SaveValidateHome

General Information

Involved Commands

Involved Properties

Involved Personnel

Factors

Recommendations

Involved Commands

Please complete all Involved Command fields and proceed to the next page. If the mishap involves a property, proceed to the Involved Properties section - otherwise proceed to the Involved Personnel section.

To add a new Involved Command click the "Involved Commands" drop down and select "Add Command".

Please enter all commands involved in the mishaps. Mishaps may require more than one Involved Command.

Involved Command 1

UIC Contributing To/Experiencing Loss from the Mishap:

Operational Contingency (US Naval Only, Optional for class C/D Mishaps):

Is Involved Command a Naval Vessel or a Small Craft?

☐ Yes ☐ No

Was command involved in explosive ordnance operation:

☒ Yes ☐ No

Ordnance Unit Evolution:

AIRCRAFT MOVEMENT
AIRCRAFT PARKED
AIRCREW EXITING A/C
ARMING
ARRESTED LANDING
ASSEMBLY
ASW OPERATIONS
BOMBING EXERCISE
BREAKOUT
BUILDUP
CAT LAUNCH
CHAFF RELEASE
CHARGING
CLEANING WEAPON(S)
CLEARING WEAPON(S)
COMBAT OPERATIONS
CONREP
COUNTER DRUG OPERATIONS
CREW MANNING UP
CUTTING BASE GRAIN
DEARMING
DECANNING
DEMOLITION OPERATION
DEMONSTRATION
DISASSEMBLY
DISPOSAL
DOWNLOADING
EJECTION
ENGINE START

Answer "Yes" or "No" for these questions.

Select a value from the drop-down.

Selection of "Yes" will display the screen above. Selection of "No" does not pertain to Ordnance reports.

Shore/Ground Mishap Event

Involved Property ▾ Report Actions ▾ Save Validate Home

General Information

Involved Commands

Involved Properties

Involved Personnel

Factors

Recommendations

Involved Properties

Please complete all Involved Properties fields and proceed to the next page. If the mishap involves a person, proceed to the involved Personnel section - otherwise proceed to the Factors section.

To add a new Involved Property click the "Involved Property" drop down and select "Add Property".

Property 1

Involved Command:

Property Damaged?
☐ Yes ☒ No

Government Property?
☐ Yes ☒ No

Make:

Description

Property Type

Material Custodian Unit Code: (UIC/RUC/MCC of the unit owning the property/equipment damaged in the mishap)

Material Use Unit Code: (UIC/RUC/MCC of the unit using or operating the property/equipment damaged in the mishap)

Area

Department/Shop

Involved Property ▾
Add Property
Property 1

List any involved property, to add an involved property, click “Add Property” and fill out all applicable information.

Shore/Ground Mishap Event

Involved Personnel Report Actions Save Validate Home

General Information

Involved Commands

Involved Properties

Involved Personnel

Factors

Recommendations

Involved Personnel

Please complete all Involved Personnel fields and proceed to the Factors section.

To add a new Involved Person click the "Involved Personnel" drop down and select "Add Person".

Person 1

Gender:
☒ Male ☐ Female

First Name:
fname

Last Name:
lname

Middle Initial:
c

SSN:
321-11-1234

Date of Birth (yyyy-mm-dd):
1981-04-07

Involved Command:
Command 1

Duty Status (Tier-1)
ON DUTY

Duty Status (Tier-2)
Regular

Area
SHORE
NON-GOVERNMENT

Branch of Service:
NAVY

Service Status:
ACTIVE

Military Category:
Enlisted

Rank:
CR

Enlisted Rating:
CRYPTOLOGIC TECHNICIAN - I

UIC/RUC/MCC
N63393 (NAVAL SAFETY CENTI

Injury Classification:
PERMANENT TOTAL DISAB

Loss of Consciousness?
☐ Yes ☒ No

Hours Slept in Last 24 Hours:

Hours Worked in Last 24 Hours:

Experience (Years):

Involved Personnel
Add Person
Person 1

Fill out all Involved Personnel information. To add additional personnel Click "Add Person" under Involved Personnel drop down.

Shore/Ground Mishap Event

Factors ▼Report Actions ▼SaveValidateHome

General Information

Involved Commands

Involved Properties

Involved Personnel

Factors

Recommendations

Factors

This page is to identify the causal factors of a mishap. Identifying the factors that lead up to a mishap is crucial in mishap prevention. A mishap must have at least **one** factor.

Please complete all Factor fields and proceed to the Recommendations section if necessary. If no recommendation is necessary, please Validate and Release the report.

To add a new Factor click the "Factors" drop down and select "Add Factor".

Factor 1

Factor Type:
☒ Human ☐ Material

Factor:
PROCEDURE NOT FOLLOW ▼

RAC:
03 ▼ ?

Statement: (Brief statement re-stating factor - i.e. personnel did not follow SOP)

Analysis: (Provide a complete explanation of the chosen factor)

Please select the person(s) this factor applies to:
☒ Person 1

Preconditions

These are factors in a mishap if active and/or latent preconditions such as: conditions of the operators, environmental or personnel factors affect practices, conditions or actions of individuals and result in human error or an unsafe situation.

Code	Description
<div></div>	<div>Add</div>

Supervisory

Is a factor in a mishap if the methods, decisions or policies of the supervisory chain of command directly affect practices, conditions, or actions of individual and result in human error or an unsafe situation.

Code	Description
<div></div>	<div>Add</div>

Organizational

Are factors in a mishap if the communications, actions, omissions, or policies of upper-level management directly or indirectly affect supervisory practices, conditions, or actions of the operator(s) and result in system failure, human error, or an unsafe situation.

Code	Description
<div></div>	<div>Add</div>

When filling in preconditions, supervisory, and organizational factors, select factors which best fit the scenario, then click the blue “add” radio button.

Consolidated Hazard

Recommendations Report Actions Save Validate Home

General Information

Involved Commands

Involved Properties

Involved Personnel

Factors

Recommendations

Recommendations

Please complete all Recommendation fields and validate and release the report.

To add a new Recommendation click the "Recommendations" drop down and select "Add Recommendation".

Recommendation 1

Statement:

Ship held a critique. Event closed. Submitted as a hazard only to provide info for trend analysis and information to Diving COI

Remarks:

No

Status:

COMPLETED

Please select the factor(s) this recommendation applies to:

☒ Factor 1

Fill in applicable recommendation information. If there are multiple recommendations, select which factor they apply to. To add additional recommendations, click "recommendations" drop down. Once completed, click on "save", then select "validate".

Consolidated Hazard

Recommendations Report Actions Save Validate Home

General Information

Involved Commands

Involved Properties

Involved Personnel

Factors

Recommendations

Recommendations

Please complete all Recommendation fields and validate and release the report.

To add a new Recommendation click the "Recommendations" drop down and select "Add Recommendation".

Recommendation 1

Statement:

Ship held a critique. Event closed. Submitted as a hazard only to provide info for trend analysis and information to Diving COI

Remarks:

No

Status:

COMPLETED

Please select the factor(s) this recommendation applies to:

☒ Factor 1

After selecting “validate”, if there are any corrections they will be annotated in red next to the corresponding page that the correction is needed on. The number indicates how many corrections are needed per page.

Consolidated Hazard

Recommendations Report Actions Save Validate Home

General Information

Involvement Commands

Involvement Properties

Involvement Personnel

Factors

Recommendations

Recommendations

Please complete all Recommendation fields and validate and release the report.

To add a new Recommendation click the "Recommendations" drop down and select "Add Recommendation".

Recommendation 1

Statement:

Ship held a critique. Event closed. Submitted as a hazard only to provide info for trend analysis and information to Diving COI

Remarks:

No

Status:

COMPLETED

Please select the factor(s) this recommendation applies to:

Factor 1

View PDF

Release

Delete

Once validated click save. At this point, click "Report Actions", "View PDF", and save a copy for your files.

Shore/Ground Mishap Event

Recommendations ▼Report Actions ▼SaveValidateHome

General Information

Involved Commands

Involved Properties

Involved Personnel

Factors

Recommendations

Recommendations

Please complete all Recommendation fields and validate and release the report.

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Recommendation 1

Statement:

Remarks:

Status:

Please select the factor(s) this recommendation applies to:

☒ Factor 1

View PDF

Release

Delete

After saving a copy of the PDF for your files, Click on “Release” to send the report to the Naval Safety Center.